

MILLIKEN MILLS PUBLIC SCHOOL - COUNCIL MINUTES

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School Council Meeting Minutes

Monday, September 21, 2015

7:00 pm

In attendance:

Nandy Palmer (Principal), Anders Rawlins, Mary Massoud, Kim Loftus, Jim Yang, Tania Fung, Yisano Boudou, Jeff Cas, Adil Nashed

Meeting Norms

Ms Palmer greeted everyone and has enjoyed a smooth transition joining Milliken Mills P.S. Round table introductions were made by all in attendance and suggestions for effective meetings included:

- begin and end on time
- attentive listening
- mutual respect of perspectives
- items only on agenda unless time allows

Review of Previous Meeting Minutes

The minutes were reviewed from the last Council Meeting on May 21st, 2015 and adopted by Anders Rawlings and Kim Loftus.

Treasurer's Report

- Ms Palmer provided the bank statement and the current balance is \$6,429.00.
- This includes final costs and subway sandwich orders to the end of the school year in June, 2015.
- Financial procedures for payments were reviewed, namely that when any expenditures are made for supplies or an event, the receipt needs to be submitted to the School Secretary who will reimburse with a cheque.
- As it is the beginning of the school year, the Principle is conducting a financial audit.

Elections for 2015/2016 School Council:

There were no Nomination Forms received in advance of the meeting so elections proceeded with those in attendance.

Co-Chairs: Adil Nashed, Anders Rawlins

Treasurers: Jim Yang

Secretaries: Kim Loftus, Tania Fung

Pending: Teacher's Representative and Student Representative

Ms. Palmer advised that once union matters are resolved with teachers, four teachers will rotate attending and participating at meetings.

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PRO Grant Update

Anders advised that he did not provide a submission.

Quest Conference 2015

Ms. Palmer provided information on the Quest Conference which takes place November 18-20 at the Sheraton Parkway Hotel. The event invites students, teachers and parents to attend a series of workshops designed to improve student achievement and engagement.

Ms. Palmer is purchasing packages for teachers to attend (one each day) and inquired about parents who may want to attend. If so, the cost would need to come from Council funds. As it takes place during the day, no one at the meeting was able to commit to participation.

Teachers' Report

Mme. Davydova was unable to attend because of Union work-to-rule sanctions.

Principal's Report

- To ensure everyone is on the same page, Ms. Palmer provided a PowerPoint presentation to outline the Role of School Councils, the Role of the Principal and a Draft School Fundraising Plan.
- This honed in on "Who We Are" as a council and her responsibilities as an Administrator. Some of this information may be included in future newsletters.
- The role of council members fundamentally, is to maintain a school wide perspective on issues and support the Principal's School Improvement Plan. To this end the Council acts as advisors (not decision makers) who provide recommendations in areas such as code of conduct, appropriate dress and school improvement.

Fundraising Activities for This Year:

- Ms. Palmer provided a Draft School Fundraising Plan and outlined the importance of ensuring that (for the most part), funds raised in a given year are spent in that same year.
- Council reviewed the items on the Draft and recommended the following:

Musical instrument (French horn tbc)	\$ 500.00
Cost Sharing - 3 LCD Kits	\$2,500.00
Equipment for Playground	tbc
(last year a 3 pointer Funnel Ball Playscape was agreed to)	
Indoor recess games	\$1,000.00

- It was also noted that at last year's meeting in May 2015, the following were earmarked for funds this year:
 - \$ 200 Grade 8 DJ
 - \$2,300 for Snack Program
 - \$ 500 French horn for Madame Hwang (need to be confirmed if she received at end of June, 2015)

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- There was discussion on what kind of future activities to plan since previous fundraising events like spring/winter concerts and curriculum nights are no longer taking place.
- Suggestions included raffle draws where we obtain donated prizes from community businesses and partners, products such as Big Box Of Cards and sending a letter directly to parents/community requesting a donation.
- A direction needs to be confirmed for the next meeting in October.

Upcoming Meeting Dates

There were some challenges in scheduling one day that consistently works for everyone to attend, so the next two meetings are scheduled for:

Monday, October 26th

Wednesday, November 25th

A request was made to the Principal to advise parents (via school email if possible) about the 360 After School Program offered for grades 6-8.

Meeting adjourned at 9:20 p.m.